



To: Inquiring Individuals and Community Groups

Re: Franklin Savings Bank Fund for Community Advancement

Thank you for your interest concerning the **Franklin Savings Bank Fund for Community Advancement**. Enclosed you will find materials we believe will be helpful in understanding the goals of the Fund, the eligibility of a proposal you may be considering, how to make a proposal, along with a grant application.

It is very important that the FSB Fund for Community Advancement Application be complete and submitted by the May 30<sup>th</sup> deadline. A complete application must include an IRS Tax Status Determination letter, which indicates 501(c)(3) status of an organization, or for other organizations, an indication of what eligible entity will function as its fiscal agent.

In an effort to ensure New Hampshire nonprofit organizations are complying with appropriate legal requirements, the New Hampshire Charitable Foundation has developed a "New Hampshire Nonprofit Checklist", which can be found on their website at [www.nhcf.org](http://www.nhcf.org). Grant applicants should review the checklist to verify all legal requirements are being met. The New Hampshire Charitable Foundation may be contacted at 603.225.6641 with any questions.

The deadline for grant applications is **May 30th** (mail, e-mail or hand delivery). Applications must be **postmarked on or before** this date in order to be eligible for consideration. We suggest applications be delivered to us no sooner than ten (10) business days before the deadline. Please note the turnaround time from receipt of an application to notification of a response may take up to four (4) months.

The grants made from this Fund are not intended to replace the types of donations and community support that have traditionally come from the Bank. We have always been a strong partner of the communities we serve; therefore, the grants awarded from the Fund for Community Advancement serve to strengthen our commitment to supporting areas we have proudly served since 1869.

Sincerely,

A handwritten signature in black ink that reads "Ronald L. Magoon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ronald L. Magoon  
President & CEO

[www.fsbnh.bank](http://www.fsbnh.bank) • 800.FSB.4445

Boscawen • Bristol • Franklin • Gilford • Tilton • Merrimack • Bedford Lending Office

## **Franklin Savings Bank Fund for Community Advancement**

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### **Program Priorities**

The Franklin Savings Bank Fund for Community Advancement was formed in 1997 to provide support for substantial projects that will significantly enhance the lives of people in the communities that make up the primary market area of the bank. The Fund for Community Advancement has been established as a fund within the New Hampshire Charitable Foundation. The areas served by the Fund currently include Alexandria, Belmont, Boscawen, Bristol, Franklin, Gilford, Gilmanton, Hill, Laconia, Merrimack, New Hampton, Northfield, Sanbornton and Tilton. The Fund may also provide support for projects in other surrounding communities. Grant monies requested must provide support to those living in the communities listed above; although not exclusively as many projects have a broader geographic impact that will benefit those in other communities as well.

The Fund is very active in supporting a broad range of community activities. Eligible organizations must be recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code, or be a school, municipality or other subdivision of government. Categories of support include, but are not limited to, affordable housing, health care, social services, arts and humanities, human services, and programs or services addressing the needs of children, adolescents, elders, and single parent families. Priority consideration will be given to those programs and services that address the needs of low to moderate income families and individuals. The minimum grant award will generally be \$1,000 up to a maximum of \$15,000.

In most cases, awards will be made to support projects, activities, and programs that can be completed within one year. Although a limited number of multi-year projects may be made, awards will not usually be repeated or renewed. Grants will not generally be awarded as operating support or funding for ongoing or annual programs. Requests will also be evaluated based upon an organization's ability to achieve financial sustainability. Grants will not generally be awarded to replace public funding or for purposes which are a public responsibility. An organization may submit an application for a given project a maximum of two (2) times.

To apply for a grant award from the Franklin Savings Bank Fund for Community Advancement, please complete the Fund for Community Advancement Application which can be downloaded from the Bank's website at [www.fsbnh.bank](http://www.fsbnh.bank). **The FSB Fund for Community Advancement will award grants once a year with applications due no later than May 30th each year.**

For more information, visit [www.fsbnh.bank](http://www.fsbnh.bank), click on "Community" located in the top navigation bar, then select FSB Fund for Community Advancement.



## Fund for Community Advancement Application

Name of Organization:

Mailing Address:

Town/City:

Zip Code:

Contact:

E-Mail Address:

Telephone:

Application Request:

Total Project Budget:

Percent of amount request vs. total budget: (Amount requested / total budget x 100)

Project funds raised to date:

Project begin date:

Project end date: Alexandria Franklin Merrimack Tilton

Communities in which you provide services: Belmont Gilford New Hampton  
 (Select all that apply.) Boscawen Gilmanton Northfield

Bristol Hill Sanbornton

Population served (Select all that apply): Children Single-parent Families Veterans  
Adolescents Low-income Families Minorities  
Elderly Moderate-income Families Disabled Individuals

Age group (Select all that apply): Under 18 25-34 45-54 65 and Older  
18-24 35-44 55-64

Gender: Male Female Both

Category of Support: Affordable Housing Healthcare Social Services Arts & Humanities Human Services  
 Other:

Purpose of Request: (15 words or less):



Please respond to each question in the field provided. Word limits are provided for each section. You may copy and paste from another format where your application is already prepared (i.e. Word, Publisher, etc).

**Executive Summary:** Briefly describe the proposed project or program, its importance, and the results you expect. (100 words or less)

**Need:** Describe the need or opportunity for the proposed work. (300 words or less)

**Project Description:** Describe the proposed project or program, including major activities, key people involved, and the timetable for the work. (500 words or less)

**Timeliness:** Why is this a strategic time for the Franklin Savings Bank Fund for Community Advancement to invest in this work?

**Results:** If your project/program is successful, what will be different as a result of your work?

**Other:** Is there anything else you would like us to know about this request? (300 words or less)

**Project Budget:** See Community Grants Budget Template for reference