



To: Inquiring Individuals and Community Groups

Re: Franklin Savings Bank Fund for Community Advancement

Thank you for your interest concerning the **Franklin Savings Bank Fund for Community Advancement**. Enclosed you will find materials we believe will be helpful in understanding the goals of the Fund, the eligibility of a proposal you may be considering, how to make a proposal, along with a grant application.

A complete application must include an **IRS Tax Status Determination letter**, which indicates 501(c)(3) status of an organization, or for other organizations, an indication of what eligible entity will function as its fiscal agent. *A checklist has been provided for your use.*

The deadline for grant applications is **May 30th** (mail, e-mail or hand delivery). Applications must be **postmarked on or before** this date in order to be eligible for consideration. We suggest applications be delivered to us no sooner than ten (10) business days before the deadline. Please note the turnaround time from receipt of an application to notification of a response may take up to four (4) months.

The grants made from this Fund are not intended to replace the types of donations and community support that have traditionally come from the Bank. We have always been a strong partner of the communities we serve; therefore, the grants awarded from the Fund for Community Advancement serve to strengthen our commitment to supporting areas we have proudly served since 1869.

Sincerely,

A handwritten signature in black ink that reads "Ronald L. Magoon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ronald L. Magoon  
President & CEO

## **Program Priorities**

The Franklin Savings Bank Fund for Community Advancement was formed in 1997 to provide support for substantial projects that will significantly enhance the lives of people in the communities that make up the primary market area of the bank. The Fund for Community Advancement has been established as a fund within the New Hampshire Charitable Foundation. Currently, the areas served by the fund include Franklin, Boscawen, Gilford, Merrimack, Bristol, Tilton and Goffstown. The fund may also provide support for projects in other surrounding communities. Grant monies requested must provide support to those living in the communities listed above; although not exclusively as many projects have a broader geographic impact that will benefit those in other communities as well.

The Fund is very active in supporting a broad range of community activities. Eligible organizations must be recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code, or be a school, municipality or other subdivision of government. Categories of support include but are not limited to: affordable housing, health care, social services, arts and humanities, human services, and programs or services addressing the needs of children, adolescents, elders and single parent families. Priority consideration will be given to those programs and services that address the needs of low to moderate income families and individuals. The minimum grant award will generally be \$1,000 and the maximum will be \$10,000.

To apply for a grant award from the Franklin Savings Bank Fund for Community Advancement, please complete the enclosed application. The Fund will award grants once a year with applications due no later than May 30<sup>th</sup> each year.

For more information and grant application materials, please visit [www.fsbnh.bank](http://www.fsbnh.bank), then click on Community. You may also contact Renee M. Baldini of Franklin Savings Bank at 603-934-8327 or by e-mail at [Renee.Baldini@fsbnh.bank](mailto:Renee.Baldini@fsbnh.bank).



Date Postmarked:

## **FSB Fund Grant Application Checklist**

### **Application materials**

- ❖ Is application form complete?
- ❖ Executive Summary included (200 words or less)?
- ❖ Has the proposal narrative been included to address:
  - Description of need
  - Project description, goals, objectives Timeliness
  - Results
  - Other notes
  
- ❖ Have the following attachments been included?
  - Completed application cover sheet
  - IRS tax status determination letter



**Fund for Community Advancement Application**

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Application Request: \_\_\_\_\_

Total Project Budget: \_\_\_\_\_

Percent of amount request vs. total budget: \_\_\_\_\_ (Amount requested / total budget x 100)

Project funds raised to date: \_\_\_\_\_

Project begin date: \_\_\_\_\_

Project end date: \_\_\_\_\_

Communities in which you provide services: (Select all that apply.)

<input type="checkbox"/> Alexandria	<input type="checkbox"/> Franklin	<input type="checkbox"/> Merrimack	<input type="checkbox"/> Tilton
<input type="checkbox"/> Belmont	<input type="checkbox"/> Gilford	<input type="checkbox"/> New Hampton	<input type="checkbox"/> Hill
<input type="checkbox"/> Boscawen	<input type="checkbox"/> Gilmanton	<input type="checkbox"/> Northfield	
<input type="checkbox"/> Bristol	<input type="checkbox"/> Goffstown	<input type="checkbox"/> Sanbornton	

Population served (Select all that apply):

<input type="checkbox"/> Children	<input type="checkbox"/> Single-parent Families	<input type="checkbox"/> Veterans
<input type="checkbox"/> Adolescents	<input type="checkbox"/> Low-income Families	<input type="checkbox"/> Minorities
<input type="checkbox"/> Elderly	<input type="checkbox"/> Moderate-income Families	<input type="checkbox"/> Disabled Individuals

Age group (Select all that apply):

<input type="checkbox"/> Under 18	<input type="checkbox"/> 25-34	<input type="checkbox"/> 45-54	<input type="checkbox"/> 65 and Older
<input type="checkbox"/> 18-24	<input type="checkbox"/> 35-44	<input type="checkbox"/> 55-64	

Gender:  Male  Female  Both

Category of Support:  Affordable Housing  Healthcare  Social Services  Arts & Humanities  Human Services  Other:

**Purpose of Request:** (15 words or less)



Please respond to each question in the field provided. Word limits are provided for each section. You may copy and paste from another format where your application is already prepared (i.e. Word, Publisher, etc).

**Executive Summary:** Briefly describe the proposed project or program, its importance, and the results you expect. (200 words or less)

**Need:** Describe the need or opportunity for the proposed work. (100 words or less)

**Project Description:** Describe the proposed project or program, including major activities, key people involved, and the timetable for the work. (200 words or less)

**Timeliness:** Why is this a strategic time for the Franklin Savings Bank Fund for Community Advancement to invest in this work? (100 words or less)

**Results:** If your project/program is successful, what will be different as a result of your work? (100 words or less)



**Other:** Is there anything else you would like us to know about this request? (200 words or less)